Addendum **Conference Approval** 

Request: Ref: CY00/001

REGISTRATION FEE INCLUDES:		
	Total Est. Costs	
	Costs	
Proceedings @\$44.00	\$11,880	
AM&PM Coffee Breaks (11 x \$3.50 = \$38.50/person)	10,395	
Transportation to/from Hotels - Based on Recent Conference Costs (\$14,000 divided	14,000	
by 270 participants = \$51.85/person)  Graphic Arts Work for Poster (\$1,000 divided by 270 = \$3.70/person)	1,000	
Postage for Posters (\$1,500 divided by 270 = \$5.56/person)	1,500	
Registration Materials (Folder, Pen, Pad of Paper \$900 divided by 270 = \$3.33)	900	
A/V Equipment Rental (\$2,000 divided by 270 = \$7.41/person)	2,000	
A/V Services (Staff) (\$2,000 divided by 270 = \$7.41/person)	2,000	
Extra Copies of Proceedings (\$44 x 30 extra copies divided by 270 = \$4.89/person)	1,320	
Staff Overtime with G&A (\$2,000 divided by 270 = \$7.41/person)	2,000	
TOTAL	\$46,995	
Divided by 270 participants = \$174.06		
REGISTRATION FEE TO BE: \$175.00		